

## Safeguarding & Child Protection Policy

**Policy Owner:** Joe Robinson (Designated Safeguarding Lead)

**Applies to:** All tutors, staff, contractors and associates

**Delivery model:** Online 1-to-1 and small-group tuition

**Review cycle:** Annually or following safeguarding updates

**Next review date:** February 2027

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### 1. Statement of Commitment

Robinson Tuition is committed to safeguarding and promoting the welfare of children and young people.

Safeguarding is central to all aspects of our work. All adults engaged by Robinson Tuition share responsibility for protecting children from harm.

This policy is aligned with:

- Keeping Children Safe in Education (latest version)
  - Working Together to Safeguard Children
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### 2. Scope

This policy applies to:

- All tutors
  - Contractors and associates
  - School-commissioned provision
  - Private tuition provision
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### 3. Designated Safeguarding Lead

The Designated Safeguarding Lead is:

Joe Robinson

Email: [joe@robinsontuition.com](mailto:joe@robinsontuition.com)

The DSL is responsible for:

- Managing safeguarding concerns
  - Liaising with schools and external agencies
  - Maintaining safeguarding records
  - Overseeing training and recruitment compliance
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### 4. Reporting Safeguarding Concerns

All safeguarding concerns must be reported immediately to the DSL.

Where a concern meets the threshold for referral, appropriate external agencies will be contacted without delay.

If a concern relates to the DSL, it must be reported directly to the relevant Local Authority Designated Officer.

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## 5. Safeguarding Framework

Robinson Tuition operates a structured safeguarding framework supported by the following policies:

- Low-Level Concerns Policy
- Managing Allegations Against Adults Policy
- Online Safety & Remote Tuition Safeguarding Policy
- Safeguarding Training & Induction Policy
- Safer Recruitment Policy
- Data Protection and Data Breach Policies

These policies operate together to ensure consistent safeguarding standards.

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## 6. Safer Recruitment

Robinson Tuition applies robust recruitment procedures including:

- Identity verification
  - Enhanced DBS checks
  - Right to work verification
  - Qualification verification for new tutors (as of February 2026)
  - Maintenance of a Single Central Record
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## 7. Review and Oversight

This policy is reviewed annually or following changes in safeguarding guidance.